# Procure Reservations

Process diagram

A diagram of a process

Description automatically generated

## **Process inputs**

* [ApprovedRIPurchaseList]
  + The list of RIs in an Excel sheet to purchase from the "Assess Reserved Instance Candidates" process that precedes this process

## **Sub-processes**

* Create Reserved Instance
  + Describes how to purchase a single Reserved Instance
* Assign RBAC for Reserved Instance
  + Describes how to assign RBAC for a single Reserved Instance

## **Process steps**

1. For each approved RI in the [ApprovedRIPurchaseList]
   1. Create Reserved Instance
      * Take the [ApprovedRIPurchaseList] and use the "Create Reserved Instance" subprocess to purchase the approved RI reservation
   2. Assign RBAC for Reserved Instance
      * Use the "Assign RBAC for Reserved Instance" subprocess to ensure that the newly created RI reservation is accessible by the right people and groups
   3. Write the number of purchased RI for the RI reservation in the “Purchased (1y)” and “Purchased (3y)” columns in the [ApprovedRIPurchaseList]
2. Notify Service Manager
   1. Send the updated [ApprovedRIPurchaseList] to the Service Manager to notify him about the completion of the RI purchases